



## Board of County Commissioners

Kevin Ruane  
District One

March 17, 2025

Cecil L Pendergrass  
District Two

Daivd Mulicka  
District Three

Brian Hamman  
District Four

Mike Greenwell  
District Five

Dave Harner, II  
County Manager

Richard Wm. Wesch  
County Attorney

Donna Marie Collins  
Chief County Hearing  
Examiner

Alexis Crespo, AICP  
RVI Planning and Landscape Architecture.  
28100 Bonita Grade Drive, Suite 305  
Fort Myers, FL 34135

**RE: Cypress Woods RVPD  
DCI2023-00030**

Dear Ms. Crespo:

The Zoning Section has reviewed the information provided for the above-referenced application. The Lee County Land Development Code (LDC) requires additional information for the application to be sufficient. Please respond to each requirement not satisfied on the attached checklist. For your assistance, we have enclosed any additional memoranda from the various Lee County reviewing agencies.

A public hearing date will not be scheduled until a complete application is submitted.

Please respond to the sufficiency review comments contained within thirty (30) calendar days of the date of this letter. This application may be considered withdrawn if no response is received within this timeframe. Please feel free to contact me at [Amendez@leegov.com](mailto:Amendez@leegov.com) or (239) 533-8325 if you have any questions.

### Legal

1. Legal Description. The revised legal description excludes lots 137 & 138 from instrument # 2006000358211 and lot 70 from instrument # 2023000160379. Please provide a legal description and sketch in accordance with the requirements of Lee County LDC §34-202(a)(5)

Sincerely,

DEPARTMENT OF COMMUNITY DEVELOPMENT  
Zoning Section

Electronically signed on 3/17/2025 by  
Adam Mendez,  
Principal Planner