



Board of County Commissioners

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District One

January 31, 2025

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County Attorney

Donna Marie Collins
Chief County Hearing
Examiner

Alexis Crespo, AICP
RVI Planning and Landscape Architecture.
28100 Bonita Grade Drive, Suite 305
Fort Myers, FL 34135

**RE: Cypress Woods RVPD
DCI2023-00030**

Dear Ms. Crespo:

The Zoning Section has reviewed the information provided for the above-referenced application. The Lee County Land Development Code (LDC) requires additional information for the application to be sufficient. Please respond to each requirement not satisfied on the attached checklist. For your assistance, we have enclosed any additional memoranda from the various Lee County reviewing agencies.

A public hearing date will not be scheduled until a complete application is submitted.

Please respond to the sufficiency review comments contained within thirty (30) calendar days of the date of this letter. This application may be considered withdrawn if no response is received within this timeframe. Please feel free to contact me at Amendez@leegov.com or (239) 533-8325 if you have any questions.

Legal

1. Description & Sketch. The revised legal description excludes the platted lots that were included on the previous version of the legal description. Please provide a legal description and sketch in accordance with the requirements of Lee County LDC §34-202(a)(5).
2. Title Certification. The property description (Exhibit A) excludes the platted lots which are subject to this application. Please provide a title certification for the property subject to zoning approval in accordance with the requirements of Lee County LDC §34-202(a)(7).

Sincerely,

DEPARTMENT OF COMMUNITY DEVELOPMENT
Zoning Section

Electronically signed on 1/31/2025 by
Adam Mendez,
Principal Planner