

**MINUTES REPORT**  
**AFFORDABLE HOUSING ADVISORY COMMITTEE (AHAC)**  
**November 4, 2019**

**MEMBERS PRESENT:**

Marion Briggs, Chair  
Charles “Steve” Wood  
Al J. Giacalone III  
Michael Wukitsch  
Shawn Williams  
Jill Morrissey  
Henry “Hank” Zuba

**MEMBERS ABSENT**

Matthew P. Vissagio, Vice-Chair  
Kenneth Jenkins

**STAFF PRESENT**

Brandon Dunn, Principal Planner  
Sharon Jenkins-Owen, Principal Planner  
Antia Richards, Senior Planner  
Angela Dietrich, Technician I

**MEMBERS OF THE PUBLIC/INTERESTED PARTIES**

Karen Rodriguez, Habitat for Humanity  
Lois Healy, Affordable Homeownership Foundation  
Kevin Lewis, LARC

**Agenda Item 1 – Call to Order/Affidavit of Publication**

Ms. Marion Briggs brought the meeting to order at 2:00 p.m. in the Public Works/ Community Development Building, 1<sup>st</sup> Floor Conference Room, Downtown, Fort Myers.

Ms. Angela Dietrich, stated the Affidavit of Publication had been reviewed by the County Attorney’s office, was sufficient as to form and content and the meeting could proceed.

**Agenda Item 2 – Approval of Minutes – August 12, 2019**

Mr. Al Giacalone made a motion to approve the minutes with no changes, Mr. Wukitsch 2<sup>nd</sup> the motion. The motion passed unanimously.

Ms. Briggs introduced the new committee member Mr. Michael Wukitsch. Mr. Wukitsch leads HR with Lee Health. He has been with Lee Health for 1 year and 4 months. Prior to that he was with Northwestern Medicine in Chicago.

### **Agenda Item 3 – 2019/2020 Lee County SHIP Cycle**

Ms. Antia Richards provided an overview of applications received for the 2019/2020 SHIP funding cycle.

Staff recommendations to the committee are as follow:

1. Habitat for Humanity - \$484,322 for construction of 20 single family houses for 2 very low and 18 low income households with priority to households with special needs.
2. Habitat for Humanity - \$140,000 for rehabilitation of 4 owner occupied houses for 4 low income households with priority to households with special needs.
3. Department of Human and Veteran Services - \$80,000 for down payment assistance, closing costs, acquisition, rehabilitation re-sale and homeowner rehabilitation for 2 low income households with priority for households with special needs.
4. Lee County Housing Development Corporation - \$65,000 for 4 owner occupied houses for 4 very low income households with priority to households with special needs.
5. LARC, Inc. - \$99,468 for rental rehabilitation for 6 very low income, developmentally disabled individuals.
6. Affordable Homeownership Foundation, Inc. – \$111,876 for new construction of 1 SRO for 3 very low and 1 low income individuals with priority for individuals with special needs.

Mr. Williams made a motion to accept staff recommendations for SHIP funding for the 2019/2020 funding cycle. Mr. Wukitsch 2<sup>nd</sup> the motion. The motion passed unanimously.

### **Agenda Item 4 – 2020-2023 Local Housing Assistance Plan (LHAP)**

Ms. Sharon Jenkins-Owen provided an overview of the 2020-2023 LHAP to the committee members. Ms. Jenkins-Owen explained to the committee members that the biggest change made to the LHAP was to lower the cap for very low income households from \$65,000 to \$45,000 for all rental strategies.

The committee reviewed the LHAP and Mr. Williams made a motion to approve the LHAP and move to the BoCC to be adopted. Mr. Giacalone 2<sup>nd</sup> the motion. The motion passed unanimously.

### **Agenda Item 5 – Adjournment / Next Meeting Date**

Ms. Briggs asked for a motion to adjourn. Mr. Zuba made the motion. Mr. Williams 2<sup>nd</sup> the motion. The motion passed unanimously and the meeting adjourned at 3:09 pm.

The next meeting is scheduled: TBD

**A recording of this meeting is available. Please contact Angela Dietrich at 239-533-8389 or [adietrich@leegov.com](mailto:adietrich@leegov.com) to obtain a copy of the recording.**